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| --- | --- |
| **Course Title:** | Effective People Management, QQI Level 6 |
| **Course Completion Date:** |  |
| **Tutor Name:** |  |
| **Learner Name:** |  |
| **Learner Email:** |  |

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**Task 1: Project Essay**

**Your project should demonstrate your understanding of the People Management Cycle under each topic below and how it might apply to your real work as a manager. The essay should discuss the importance of each element of the cycle as well as the associated competencies required for each element.**

**A. Goal Setting**

**B. Planning & Development**

**C. Coaching and Training**

**D. Delivering and Receiving Feedback**

**E. Delegation**

**F. Motivation**

**G. Team Roles**

**H. Other required Communication Skills i.e Active Listening, Effective Questioning**

1. **Goal Setting**

**(15 marks, 300 words)**

**B. Planning & Development**

**(15 marks, 350 words)**

**C. Coaching and Training**

**(15 marks, 350 words)**

**D. Delivering and Receiving Feedback**

**(15 marks, 300 words)**

**E. Delegation**

**(10 marks, 300 words)**

**F. Motivation**

**(10 marks, 300 words)**

**G. Team Roles**

**(10 marks, 300 words)**

**H. Other required Communication Skills i.e Active Listening, Effective Questioning**

**(10 marks, 300 words)**

**Bibliography & References**